



PA/PS Forum

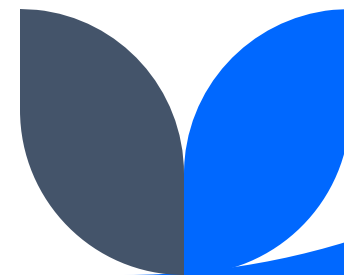
**Welcome to 2023-24 SCPHN
Apprenticeship**



Ruth Thomas & Karen Hughes
21st September 2023

Agenda

- Current apprentices & celebration of achievements
- New apprentices
- E-portfolio (Smart Assessor)
- Timetable & handbooks
- NMC/uni joint revalidation
- Practice Teaching preparation/course development update
- Academic Assessor meetings & Skills Coach reviews
- Dates for your calendar



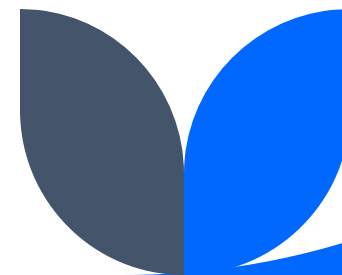
Remaining learners

Exam board 11th October

- Some learners have resubmissions
- Some learners returning after break in learning (BIL)
- Electronic signatures for signing off EPA will be requested following exam board- please action promptly to enable NMC registration of SCPHN & V100

Achievements

- Successful Showcase event on 6th September
- Rachel Donnelly- SAPHNA SN Student Award
- Leonie Grundy- iHV HV Student Award
- Man Met Apprenticeship Post Reg Education Provider of Year (NT Student Awards)
- 'Outstanding' result from Ofsted inspection



New learners

SCPHN numbers

- Increase in both HV and SN numbers
- 46 HVs & 25 SNs
- New Enhanced Skills Coach (part time) to support Helen Rigby. This ensures SCPHNs remain well supported in practice

Induction week

- Includes:
- Study skills session
- Separate HV & SN sessions
- E-portfolio session (Smart Assessor)
- Unit launch of Empowering....
- Apprenticeship dept info



Relevant documents

- **Timetable**- 53 weeks + 3 weeks in practice (13 months contract- apprenticeship requirement)
- **PA/PS handbook**- guidance on monitoring professional behaviours; criteria for Pass/Fail
- **SP handbook** (mapping document for NMC outcomes/IfA KSBs)
- **Portfolio documents on Smart Assessor (e-portfolio)** –completed in sections for continuity & monitoring of progress

PA/PS preparation update

- **New annual update PowerPoint. Pilot this year- will send out to selection of PSs/PSs then evaluate before roll out to all**
- **Agreement in principle of new practice teaching course (QNI standards). SCPHN team working on this- university processes to go through**
- **Will keep you updated at ongoing PA/PS forums**

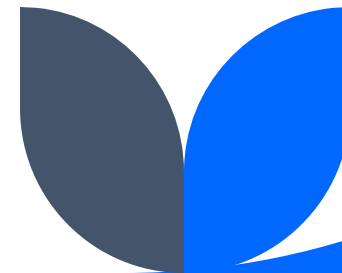
Placement meetings

Academic Assessor

- NMC requirement. Karen- AA for HVs; Ruth- AA for SNs
- 2 AA meetings- at start and end of course
- AA meetings focus on NMC requirements
- Via Teams and invites for both coming soon. Please accept and attend as learner needs signing off by AA and these meetings form part of the NMC requirements for sign off

Enhanced Skills Coach

- IfA requirement. Reviews are integral part of Helen's role (and Andrea Keppie- new ESC)
- 3 reviews sandwiched between 2 AA meetings
- Reviews focus on IfA requirements- KSBs and completion of e-portfolio
- Maybe face to face or via Teams- Helen/Andrea will advise. Please accept and attend as IfA requirement



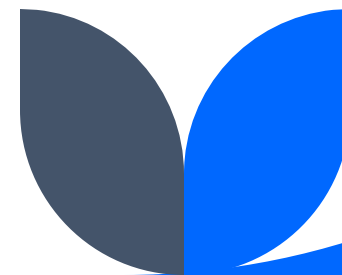
E-portfolio/ Smart Assessor

Feedback from last year

- Please keep to dates for uploads- as AA and SC have to check these off
- Works well where plans for formatives & meaningful conversations at 'that time'
- Language used relates to level of learning/progress, e.g. observing, being observed, working autonomously but under supervision

Changes from last year

- Parts 1,2,3,4 changed boxes around so clearer where signatures go
- Should result in no gaps/empty boxes in e-portfolio and no missing signatures
- Platform is now 'Smart Assessor' Helen Rigby, SC introducing to learners in induction week, they can show you & Helen follow up in review meetings



SMART ASSESSOR

CHANGES TO THE E-PORTFOLIO

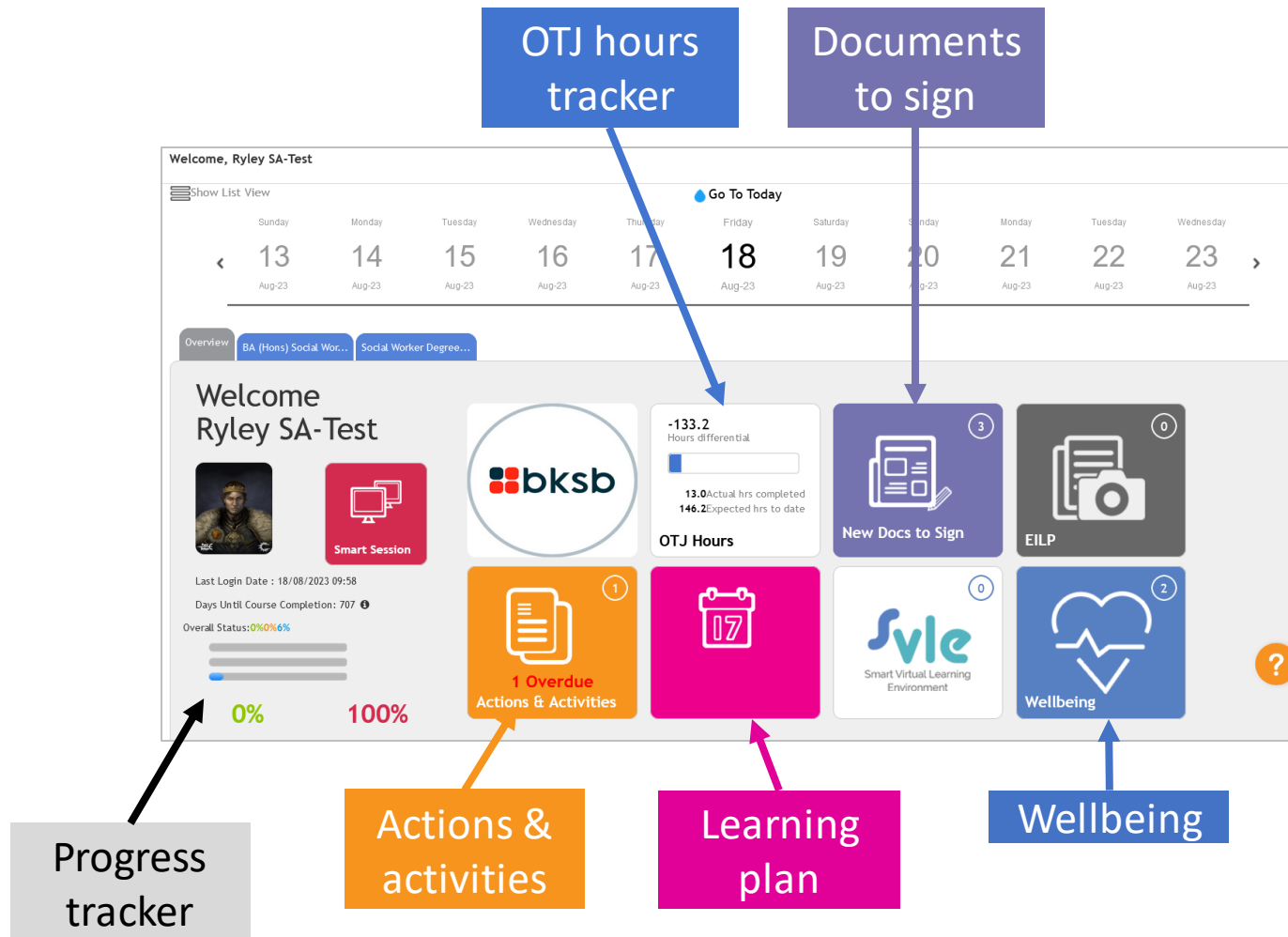
WHY ANOTHER E-PORTFOLIO

- Advanced (a British owned company) bought Pellcomp, the company who owns PICSWeb in 2023.
- They already had their own e-portfolio software called Smart Assessor which fulfills the same function as PICs.
- We can therefore no longer use PICs. We have only had access to Smart Assessor for the last month.
- It does bring some additional user benefits.

HOW DO I FIND SMART ASSESSOR

- Smart Assessor is accessible at smartassessor.co.uk
- **How do I log in?**
- To change your password in the future you can **Edit Password** from your **Profile**, use the **Forgotten Password** process, or contact the **TEL Team**.

WHAT DOES IT LOOK LIKE



WHAT DOES IT LOOK LIKE

Welcome, Manager SA-Test (EM)

Employer Dashboard

3 Records Found

Search Learners






Clear Filters

Go to Legend

Grouping

10 records per page

Expand All

	<p>Ryley SA-Test</p> <p>Manchester Metropolitan University</p>	<p>Last Login: 13/09/2023</p>	<p>7% 7% 9%</p> 		
	<p>Michael SA-Test</p> <p>Manchester Metropolitan University</p>	<p>Last Login: 25/07/2023</p>	<p>0% 0% 6%</p> 		
	<p>Tanith SA-Test</p> <p>Manchester Metropolitan University</p>	<p>Last Login:</p>	<p>0% 0% 5%</p> 		

10 records per page

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If Practice Assessors have more than one apprentice, they will be able to see all their apprentices in one view.

Apprentice impact in the workplace

- Apprentices on SCPHN programme all make a **fantastic contribution** to the workplace thanks to the learning they've brought back from their course
- They all delivered a work-based project that has had an **impact** in your organisation. [Showcase event](#)
- Evidenced through School Nurse and Health Visitor of the Year!
- Please tell us about any other award nominations in your Trust.
- Nominate someone for a case study



 bit.ly/da-impact-case-studies



Equality and Diversity in the workplace

- Working to support employers embrace equality and diversity in the workplace.
- Been accepted to join the Apprenticeship Diversity Champions Network (ADCN)
- The network reports to the Department for Education's apprenticeships directorate. Mainly attended by employers very few universities.
- The ADCN champions apprenticeships and diversity to employers and encourages more people from diverse backgrounds to consider apprenticeships.

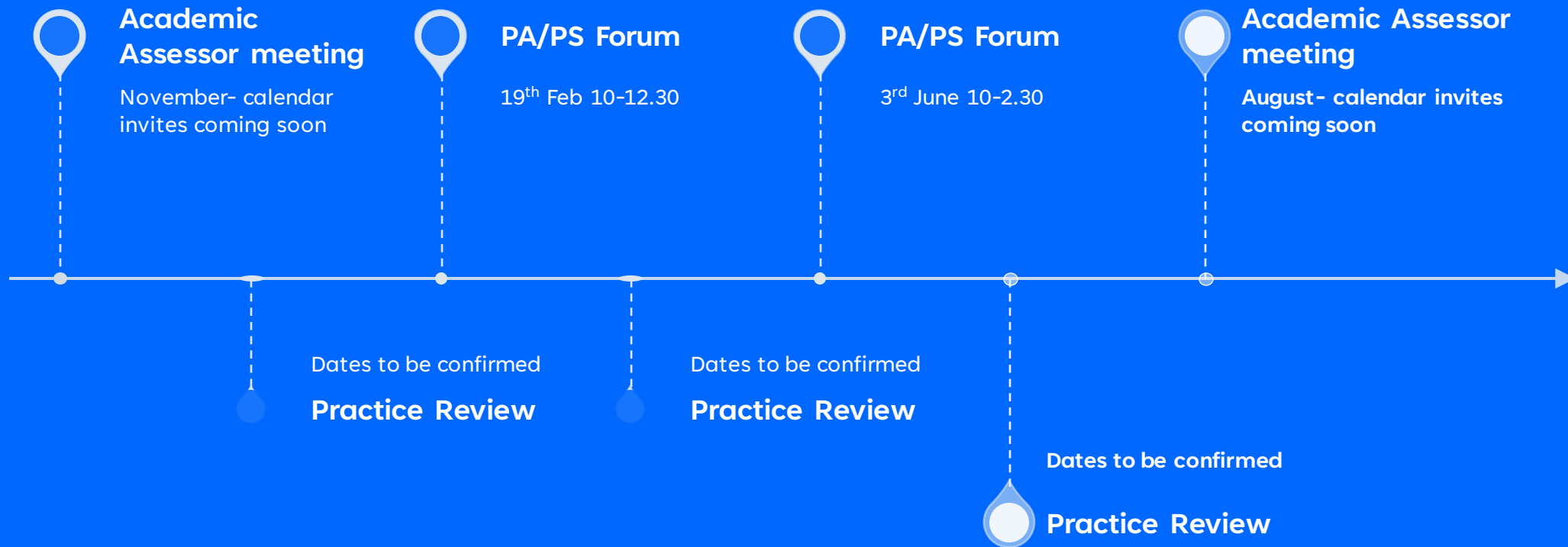
[Apprenticeship Diversity Champions Network - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

ACDN PLEDGES

Our pledges:

- **Ethnic Minorities:** to increase the proportion of Black, Asian or Ethnic Minority apprentices for 2024/25 intake
- **Learning Difficulties and Disabilities:** to improve advice and guidance provided to potential apprentices giving them confidence to disclose any disabilities or learning difficulties at the application stage without fear of reprisal from their employer.
- **Social Mobility:** partner with a broad range of employers to place apprentices on our programmes (SMEs)
- **Women in STEM:** Promoting STEM careers and supporting women to access STEM related roles, employers and apprenticeships
- **Supporting Progression:** who to apprentices impact their careers and employer organisations

Dates for your diary



Our Team



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Thank you

Any questions?